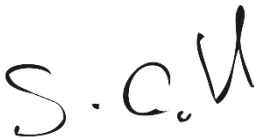


## DECISIONS DELEGATED TO OFFICERS



<b>Decision title:</b>	Award of a contract to Class Affinity for fixed telephony provision
<b>Decision date:</b>	15.02.23
<b>Source of delegation:</b>	Cabinet, <a href="#">on 10 November 2021</a> , resolved to:  1. Delegate authority to the Executive Director for Communities, in consultation with the Cabinet Member for Citizen Focused Services, the Head of Financial Services and Head of Law & Governance, to conduct the procurement and award of new Telephony contracts for five years (3+2) using the [Crown Commercial Services Network Services 2 framework (RM3808 Lot 10)] (fixed line and mobile), and all other necessary or ancillary agreements with the successful bidder(s) in accordance with the strategy set out in the report.
<b>What decision was made?</b>	To award a contract for fixed telephony provision to Class Affinity following a procurement mini competition on framework RM3803 Lot 5.  The contract is for 3 years + 1 + 1 and has a total value of £686,000 over five years.
<b>Purpose:</b>	This is one of two contracts (the other being Mobile Telephony, awarded to Telefonica) which combined amount to £974,000, delivering a saving of over 50% on the previous equivalent contract.
<b>Reasons:</b>	Class Affinity was the successful bidder in the mini-tender.
<b>Decision made by:</b>	Stephen Gabriel Executive Director (Communities & People)
<b>Other options considered:</b>	Not to procure a contract for fixed telephony provision. This option was rejected as the Council requires a fixed telephony contract. The contract award followed a compliant procurement process, in accordance with the <a href="#">Cabinet decision of 10 November 2021</a> .
<b>Documents considered:</b>	None.
<b>Key or Not Key:</b>	Key (as a part of the combined Fixed and Mobile telephony replacement) with expenditure over £500,000.

<b>Wards significantly affected:</b>	None.
<b>Declared conflict of interest:</b>	None.
<b>This form was completed by:</b> <b>Name &amp; title:</b> <b>Date:</b>	Rocco Labellarte Chief Technology and Information Officer 9 <sup>th</sup> February 2023

### Approval checklist

<i>Approver</i>	<i>Name and job title</i>	<i>Date</i>
<b>Decision maker</b>	 Stephen Gabriel Executive Director (Communities and People)	15.02.23

### Consultee checklist

<i>Consultees</i>	<i>Name and job title</i>	<i>Date</i>
<b>Senior officer</b>	 Helen Bishop Head of Business Improvement	10.02.22
<b>Head of Financial Services</b>	 Nigel Kennedy, Head of Financial Services	14.02.23
<b>Head of Law and Governance</b>	 Susan Sale, Head of Law and Governance	14.02.23
<b>Cabinet Member</b>	Councillor Nigel Chapman, Cabinet Member for Citizen Focused Services	10.02.23